



CIRCULAR

Date: 23/07/2024

Ref: JHPS-R/CIR/PAR/7/2024-25

Dear Parents,

Sub: Online Fee Payment through MCB Portal with effect from 01/08/2024

We have provided the provision of fee payment through online via MCB portal which will facilitate the following:

- Convenient to make fee payment from anywhere at any time.
- Avoid visits to school and save fuel.
- Convenient to pay through Credit card/Internet Banking and avoid cash transactions.
- Onetime payment for whole year fee option is also available. No waiting in queue at the bank.
- The payment is instantly processed and the receipt for the fee paid is generated immediately as a proof of payment.

It is therefore requested that parents should make online payments henceforth through MCB portal and avoid cash payments at school.

a) We are providing the process details below:

- Open www.jhpsrampally.com and click on top right corner Parent/Teacher Login.
- Sign in by using your unique admission number as username and type password. (Default Password allotted is 123456).
- Click on "Pay/View fees" > Select "Term" > Select "Terms and Conditions" > Click Continue

Note: View the fee to be paid, make sure the details pertaining to your child are correct then enter the amount and click on continue.

- You are redirected to payment gateway page. Select the Atom payment gateway and click on proceed to pay button.
- Again you are redirected to payment mode page showing payment options like Internet Banking / Credit Card and fill the necessary fields click on "Pay now" button

b) **Charges:** Applicable as per the bank rules.

- A final payment confirmation is received on your computer after the success/failure of payment. Once the payment is successful, you will get payment receipt which can be saved /printed for future reference.
- In case of money being debited but receipt not generated you may write a mail to accounts@jhpsrampally.com for a copy of the receipt.

In case if some of the parents are unable to pay through online mode, they can visit the school for obtaining the challan and can make the offline payment **only at "AXIS BANK, AS RAO NAGAR BRANCH"**

The online payment mode will be effective from **01/08/2024**

For further queries/guidance, you can contact the following **9849991585** during school hours.

Principal